



SAMPLE SCHOOL

Festival Agreement

March 12-14, 2020 • Indianapolis, Indiana



National Presenting Sponsor

The <<School>> <<Ensemble>> hereby confirms its invitation and agreement to participate in the 2020 Music for All National Festival, March 12-14 in Indianapolis, IN. The following indicates the number of individual Festival Package plans for the <<School>> <<Ensemble>> Students, Chaperones, Additional Adults and Directors. One complimentary Director Package is included for each attending ensemble.

Family and Friends packages will be available for purchase by mid-November. Package information is included in your mailing.

Please indicate how many packages of each kind you will use:

TYPE OF PACKAGE:

See pricing and inclusions on page 2

PACKAGE A 4 nights Wed/Th/Fri/Sat	PACKAGE B 3 nights Wed/Th/Fri	PACKAGE C 3 nights Th/Fri/Sat	PACKAGE D 2 nights Th/Fri
_____	_____	_____	_____

of Packages*:

total number of packages you will be purchasing

Please include the total number of students, adults (chaperones and non-chaperones), drivers and any additional directors in your total package number.

HOTEL PREFERENCE: Please rank in order your hotel property preference. No one selection is guaranteed but Music for All will do its best to accommodate your ensemble in one of its preferred hotels. Please rank with 1 being your first choice and 3 being your last choice.

PREFERENCE : JW MARRIOTT CROWNE PLAZA SPRINGHILL FAIRFIELD COURTYARD SHERATON WESTIN

PREFERENCE : NORTH SIDE PROPERTIES RENNAISSANCE DRURY

IMPORTANT NOTE ABOUT HOTEL SELECTION: HOUSING PREFERENCE IS NOT GUARANTEED. Music for All will do its best to accommodate hotel preferences, however assignments are based on preference and room availability. As a limited number of rooms are available at each property. Housing assignments cannot be confirmed until housing lists are submitted (due on or before November 15, 2019). You will be notified of your Housing assignment by December 15, 2019. You may make housing list changes without penalty until January 15, 2020.

- * Do not include your Director's Complimentary Room or guests in your total number of packages.
- * Each ensemble will receive ONE complimentary director room. Up to three additional guests may stay in this room at a discounted rate of \$405 per person for package A or B and \$355 per person for package C or D.
- * Each attending ensemble must bring adult chaperones at a ratio of 1 chaperone per 12 students, exclusive of the head director.
- * Chaperones may be housed in king or double rooms. Maximum occupancy is 4 per room.
- * Other adults attending the Festival may be roomed in other configurations and can choose a package different from the ensembles if desired. (Ex. Ensemble is coming for 4 night package - adults not chaperoning could opt instead for a 2 night and/or 1 night stay.)
- * You may choose to house your bus drivers at the Hotel Only price or as a package to provide meals and festival activities.
HOTEL ONLY PRICE: \$250 per night per room.

NOTES:

1. Additional package meals are available at an additional cost.
2. All High School ensembles must arrive by 11 AM on Thursday in order to be present for the High School Opening Ceremonies. All Middle Schools must arrive by 1 PM on Thursday in order to be present for the Middle School Opening Ceremony. All ensembles must be present through Saturday evening's banquet ending at 6:30 PM.

Please return by SEPTEMBER 30, 2019 to Music for All:

Events Department

39 W. Jackson Place, Suite 150

Indianapolis, IN 46225

800.848.2263 • 317.524.6200 (fax)

email: events@musicforall.org

2020 MUSIC FOR ALL NATIONAL FESTIVAL

presented by  YAMAHA

Package Description and Pricing | March 11-14, 2020 • Indianapolis, Indiana

	PACKAGE A 4 Night Package Wed/Thurs/Fri/Sat	PACKAGE B 3 Night Package Wed/Thurs/Fri	PACKAGE C 3 Night Package Thurs/Fri/Sat	PACKAGE D 2 Night Package Thurs/Fri	PACKAGE E Honor Band 4 Night Package * Wed/Thurs/Fri/Sat	PACKAGE F Honor Orchestra/Jazz 4 Night Package ** Wed/Thurs/Fri/Sat	PACKAGE G Honor Orchestra/Jazz 5 Night Package *** Tue/Wed/Thurs/Fri/Sat
Package Includes:	4	3	3	2	4	4	5
Nights Housing	Y	Y	Y	Y	Y	Y	Y
Gala Awards Banquet (Saturday Dinner)	Y	Y	Y	Y	Y	Y	Y
Meals	Th F S	Th F S	Th F S	Th F S	Th F S	W Th F S	W Th F S
-Breakfast	✓	✓	✓	✓	✓	✓	✓
-Lunch	✓	✓	✓	✓	✓	✓	✓
-Dinner	✓	✓	✓	✓	✓	✓	✓
Student Social (Snack)	Y	Y	Y	Y	Y	Y	Y
Workshops and Clinics	Y	Y	Y	Y	Y	Y	Y
Complete evaluation packet with recordings and comment sheets for national panel	Y	Y	Y	Y	N	N	N
(D)Fensemble Photo Package (Student ONLY) ****	Y	Y	Y	Y	Y	Y	Y
Ensemble Host****	Y	Y	Y	Y	N	N	N
1 Director Package Free****	Y	Y	Y	Y	N	N	N
Award for Ensemble****	Y	Y	Y	Y	N	N	N
(D)Fensemble Photo Package for Director****	Y	Y	Y	Y	N	N	N
Honor Ensemble Pin	Y	Y	Y	Y	Y	Y	Y
Festival Patch (Student ONLY)	Y	Y	Y	Y	Y	Y	Y
Student certificate (Student ONLY)	Y	Y	Y	Y	Y	Y	Y
PACKAGE PRICES:					PACKAGE E Honor Band 4 Night Package	PACKAGE F Honor Orchestra/Jazz 4 Night Package	PACKAGE G Honor Orchestra/Jazz 5 Night Package
Quad Package Cost Per Person	PACKAGE A \$740	PACKAGE B \$695	PACKAGE C \$650	PACKAGE D \$590	\$740	\$755	\$810
Triple Package Cost Per Person	\$800	\$730	\$700	\$615	\$800	\$825	\$910
Double Package Cost Per Person	\$915	\$830	\$795	\$710	\$915	\$960	\$1,105
Single Package Cost Per Person	\$1,415	\$1,210	\$1,165	\$930	\$1,415	\$1,465	\$1,710

NOTES:

1. Additional package meals and nights of stay are available at an additional cost.
2. Each attending ensemble must bring adult chaperones at a ratio of one (1) chaperone per 12 students, exclusive of the head director. Chaperones may be housed in king or double rooms with no more than four (4) chaperones per room.
3. Each participating school of non-chamber ensembles will be responsible for selling one full page ad in the program book at \$1,000, payable to Music for All to help cover the cost of production. Chamber Ensembles from one school, one chamber ensemble \$350 for 1/4 page; two-three chamber ensembles \$600 for 1/2 page; four

or more chamber ensembles \$1,000 for one full page.

4. In order to be present for the Opening Ceremonies, each attending high school ensemble must arrive by 11 a.m. on Thursday and each attending middle school ensemble must arrive by 1 p.m. on Thursday. All ensembles must be present through a Gala Awards Banquet Saturday evening (8 p.m.).
- COMMUTER PACKAGE PRICING available for ensembles from schools within 75 miles of downtown Indianapolis (contact Music for All for details). Commuter Package includes all features of Package A above EXCEPT: NO housing and the only meals included are Friday and Saturday lunch, Friday dinner and Saturday's Gala Awards Banquet.

Additional meals are available at an additional cost.

- * Honor Band members must report at 7 p.m. Wed., March 11, 2020.
 - ** Honor Orchestra must report at 7 a.m., Jazz Band members at 7:00 a.m., both on Wed., March 11, 2020.
 - *** One per ensemble with festival packages
 - **** Students in both an honor ensemble and a Featured or Invited ensemble receive one (1) CD/Photo package of their school ensemble performance. For an additional fee, students may purchase their honor ensemble performance CD.
- Family and Friends Packages are available for purchase by individuals. They are the same packages and pricing as above. Order instructions will be sent by January 15, 2020.

Package Payment Schedule

- By agreeing to participate in the Music for All National Festival with one of the Festival Package Plans, the participating ensemble agrees to pay the total package amount in three installments by the dates listed as follows:
1. 25% deposit of total amount due by October 15, 2019.
 2. 50% of total amount due by December 15, 2019.

NO CHANGES to Packages that reduce an ensemble's commitment can be made after December 15, 2019.

3. Final 25% or balance of total amount due by January 15, 2020. Final rooming list due by January 15, 2020. The balance due is based upon your January 15, 2020 or December 15, 2019 final package totals, whichever is greater.

Upon invitation to perform in Indianapolis, ensembles will be sent a detailed Festival Package packet with contract. If no representative is in attendance at the required Familiarization Trip Sunday, November 17, 2019 in Indianapolis, the ensemble's invitation will be recalled and the initial 25% payment forfeited.

Festival Agreement page 3

All Package Prices are per person, with the price based on the type of occupancy. To complete this form, list your total students and divide by the number of students you desire per room to determine number of rooms needed. *Remember that Quad occupancy is least expensive. Figure the same for total chaperones and additional adults (if applicable)

STUDENT ROOMS: Students must be in a minimum 2 per room and max of 4 per room. Festival Properties do not allow roll away beds in any double or higher occupancy rooms.

Total Number of Students _____

NUMBER OF QUADS ROOMS REQUIRED _____ ROOMS / 4 OCCUPANTS = _____ x \$740 (A), \$695 (B), \$650 (C), \$590 (D) = _____

NUMBER OF TRIPLES ROOMS REQUIRED _____ ROOMS / 3 OCCUPANTS = _____ x \$800 (A), \$730 (B), \$700 (C), \$615 (D) = _____

NUMBER OF DOUBLES ROOMS REQUIRED _____ ROOMS / 2 OCCUPANTS = _____ x \$915 (A), \$830 (B), \$795 (C), \$710 (D) = _____

TOTAL STUDENT PACKAGE COST = \$ _____ (SUM OF TOTAL COST OF NUMBER OF ROOMS @ PACKAGE RATE)

CHAPERONE ROOMS: One chaperone per 12 students is required. Adult Package prices are based on Quad, Triple, Double or Single Occupancy. Chaperones may be housed in king or double rooms based on maximum occupancy. Additional persons may be housed in the room, but they may not be classified as chaperones. For Double Room Occupancy you may choose 2 adults in 1 king bed or 2 adults in 2 double beds.

Total Number of Chaperones _____

NUMBER OF SINGLE CHAPERONE ROOMS _____ King Rooms / 1 OCCUPANT = _____ x \$1415 (A), \$1210 (B), \$1165 (C), \$930 (D) = _____

NUMBER OF DOUBLE CHAPERONE ROOMS _____ King Rooms / 2 OCCUPANTS = _____ x \$915 (A), \$830 (B), \$795 (C), \$710 (D) = _____

NUMBER OF DOUBLE CHAPERONE ROOMS _____ Double Rooms / 2 OCCUPANTS = _____ x \$915 (A), \$830 (B), \$795 (C), \$710 (D) = _____

NUMBER OF TRIPLE CHAPERONE ROOMS _____ Double Rooms / 3 OCCUPANTS = _____ x \$800 (A), \$730 (B), \$700 (C), \$615 (D) = _____

NUMBER OF QUAD CHAPERONE ROOMS _____ Double Rooms / 4 OCCUPANTS = _____ x \$740 (A), \$695 (B), \$650 (C), \$590 (D) = _____

TOTAL CHAPERONES PACKAGE COST = \$ _____ (SUM OF TOTAL COST OF NUMBER OF ROOMS @ PACKAGE RATE)

ADDITIONAL ADULT ROOMS: Don't forget your tour operator and administrators!

If you have additional directors, guest conductors, school administrators or other non-chaperone adults who need full festival packages please use this area.

NUMBER OF ADULT SINGLE ROOMS _____ King Rooms / 1 OCCUPANT = _____ x \$1415 (A), \$1210 (B), \$1165 (C), \$930 (D) = _____

NUMBER OF ADULT DOUBLE ROOMS _____ King Rooms / 2 OCCUPANTS = _____ x \$915 (A), \$830 (B), \$795 (C), \$710 (D) = _____

NUMBER OF ADULT DOUBLE ROOMS _____ Double Rooms / 2 OCCUPANTS = _____ x \$915 (A), \$830 (B), \$795 (C), \$710 (D) = _____

NUMBER OF ADULT TRIPLE ROOMS _____ Double Rooms / 3 OCCUPANTS = _____ x \$800 (A), \$730 (B), \$700 (C), \$615 (D) = _____

NUMBER OF ADULT QUAD ROOMS _____ Double Rooms / 4 OCCUPANTS = _____ x \$740 (A), \$695 (B), \$650 (C), \$590 (D) = _____

TOTAL ADULTS PACKAGE COST = \$ _____ (SUM OF TOTAL COST OF NUMBER OF ROOMS @ PACKAGE RATE)

DIRECTOR ROOMS: Each accepted ensemble will receive ONE complimentary director room. Up to **three additional** guest may stay in this room at a discounted rate of **\$405 per person for package A or B and \$355 per person for package C or D.**

DIRECTOR ROOM: ADDITIONAL GUESTS _____ x \$ _____ per each person = _____

HOTEL ONLY ROOMS:

HOTEL ONLY PRICE: \$250 per night per room. The HOTEL ONLY option is for administrators, guest performers or other non-package adults that wish to be housed with your group but will not be partaking in festival activities or meals with your group.

NUMBER OF ADULTS IN SINGLE ROOMS _____ @ \$250 PER NIGHT x NUMBER OF NIGHTS _____ = _____

NUMBER OF ADULTS IN DOUBLE ROOMS _____ (King Rooms / 2 OCCUPANTS) @ \$250 PER NIGHT x NUMBER OF NIGHTS _____ = _____

NUMBER OF ADULTS IN DOUBLE ROOMS _____ (Double Rooms / 2 OCCUPANTS) @ \$250 PER NIGHT x NUMBER OF NIGHTS _____ = _____

BUS DRIVER ROOMS: Drivers may be housed at the hotel only price (see below), off site airport hotel (discounted rate) or included as a package to provide meals and festival activities. **PLEASE SEND ME INFORMATION ON OTHER HOTEL OPTIONS FOR MY DRIVERS** _____

TOTAL PACKAGE COST = \$ _____ x 25% = \$ _____ **DEPOSIT DUE 10/15/19**

Include the total number of students, adults (chaperones and non-chaperones), drivers and any additional directors in your total package number.

<<School>> <<Ensemble>>

Festival Agreement page 4

With my signature, I indicate that I have read, understand and agree to all the terms and conditions included in this agreement. The <<School>> <<Ensemble>>, on behalf of ourselves and our participants, irrevocably grants to Music for All, its agents, licensees and assigns, the right to use in any and all media and in any and all forms this applicant's name, likeness, photographic image and any reproduction of their sounds, performance or appearance while attending the Music for All National Festival, for any purpose including but not limited to promotion, advertising or otherwise. With the use of the rights, we hereby release Music for All and its agents, licensees and assigns from all claims, liabilities and/or damages which now or in the future may arise from such use. We also agree to perform and include only such music for which we have procurement of or purchase of and are able to provide Music for All with written releases to perform copyrighted music from the owners of those performance rights if requested.

We understand that Music for All requires attendance of at least one director at the Festival familiarization trip on Sunday, Nov. 17, 2019.
Deadline for signed Festival Agreement: Spet. 30, 2019.

Festival Package Payment Schedule:

(1) 25% deposit of total amount due by October 15, 2019

(2) 50% of total amount due by December 15, 2019. **NO CHANGES to Packages that reduce an ensemble's commitment can be made. You may add or change participants only**

(3) Final 25% or balance of total amount due by January 15, 2020. Final rooming list due by January 15, 2020. The balance due is based upon your January 15, 2020 or December 15, 2019 final package totals, whichever is greater. **NO CHANGES to Packages that reduce an ensemble's commitment can be made after December 15, 2019. You may add or change participants only.**

After **January 15, 2020** **NO CHANGES to Packages that reduce your ensemble's monetary commitment can be made. You may add or change participants only.**

The signatures below indicate that the directors and administration understand and agree to all the requirements outlined in the "Festival Agreement." Submission of this agreement indicates that the ensemble will perform at the Music for All National Festival, March 12-14, 2020 in Indianapolis and pay the monetary commitment per this Festival Agreement.

Cancellation:

This agreement is non-cancellable. Should your ensemble not attend for any reason, your ensemble will be charged the total package cost for all travelers indicated on this Festival Agreement, less any mitigating expenses or savings, if any, as may be determined by Music for All in its sole discretion.

Package Total Cost \$ _____ (total cost for number of students/directors and guests/additional adults/chaperones /drivers costs)

Program Ad Cost \$ _____ (\$1000 for bands, orchestras, and percussion ensembles or four or more chamber ensembles from the same school; \$600 for two or three chamber ensembles from the same school; \$350 for one chamber ensemble)

We encourage you to sell the ad space to supporters to cover that cost, however, if no ad contract is received you will be invoiced for the amount.

Grand Total Package Cost \$ _____

Refer to the Package Pricing: Total Number of Packages + Program Ad Cost. Please refer to page 3 for details.

By agreeing to participate in the Music for All National Festival with the above indicated Festival Package Plans, the <<School>> <<Ensemble>> agrees to pay the total amount stated above (subject to adjustments made and submitted on or before December 15, 2010) of \$ _____. These monies are non-refundable, to be paid in three installments by the dates listed as follows:

1. 25% deposit of total amount due by Oct. 15, 2019. 25% = _____

2. 50% of total amount due by Dec. 15, 2019. 50% = _____
NO CHANGES to Packages that reduce an ensemble's monetary commitment can be made after Dec. 15, 2019.

3. Final 25% or balance of total amount due by January 15, 2020. Final hotel rooming list due by January 15, 2020.
Final balance due is based upon your January 15, 2020 or December 15, 2019 final package totals, whichever is greater.

This agreement is submitted with the full approval of the school administration and in compliance with all policies set forth. We understand that as an accepted ensemble(s) we must attend.

Ensemble Director
<<School>>

Date

Principal or Superintendent
<<School>>